

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

Meeting of the Measure "EE" Citizens' Bond Oversight Committee
6:00 p.m.

District Technology Room
9333 Loch Lomond Drive
Pico Rivera, CA 90660

August 6, 2014

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 6:00 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Dr. Teresa Merino, Vice Chairperson
John Chavez, Member
Vincent Chavez, Member
Javier Pacheco, Member (Absent)
Suzanne Rodarte, Member
Dr. Linda Vargas, Member (Late)

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent (Absent/Excused)
Ruben P. Frutos, Assistant Superintendent Business Services
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by John Chavez.

Visitors – Register No. 2-2014/2015

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: J. Chavez Second: S. Rodarte Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 T. Merino: Yes
 J. Pacheco: Not Present
 S. Rodarte: Yes
 L. Vargas: Not Present
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of June 25, 2014 and July 2, 2014 be adopted as submitted.

Motion: J. Chavez Second: T. Merino Vote: 5-0 PASSED

Vote:	J. Chavez:	Yes
	V. Chavez:	Yes
	T. Merino:	Yes
	J. Pacheco:	Not Present
	S. Rodarte:	Yes
	L. Vargas:	Not Present
	E. Mejia:	Yes

6. **NEW BUSINESS – ACTION ITEMS**

None

7. **DISCUSSION ITEMS**7.1 **Report on Activities – E. Mejia****FACILITIES MASTER PLAN STEERING COMMITTEE MEETING 7/30/2014.**

Ms. Mejia attended the Facilities Master Plan Steering Committee Meeting along with Mr. John Chavez and Ms. Suzanne Rodarte. After a debrief of activities, Mr. Jaime Ortiz, HPLE will be available to answer committee questions. There were two presentations Key Facilities Performance Indicators and a site analysis of four schools (El Rancho High School with two options, North Park Middle School, Magee Elementary School and Rio Vista Elementary School). Ms. Rodarte was concerned with the cost of the current projects in progress since two options were presented for El Rancho High School. Option A which kept the pool at the present location and Option B moving the pool to another location.

BOARD WORKSHOP 7/31/2014.

The Board Workshop was basically the same presentation but included discussion regarding the criteria for project prioritization. For the criteria they discussed facility assessment score, academic performance, recent facilities improvement per square foot, energy usage cost; cost of annual maintenance, student retention, geographic equity, community sentiment and visibility. There was discussion on Option A and Option B of El Rancho High School, how the selection of new plans would affect the current projects. Current project plans are currently at DSA, therefore the District has time to make a decision.

Ms. Rodarte requested year-to-date expenditures for the current projects at El Rancho High School, Ms. Mejia provided the following: board approved project budget for the Locker Room/Pool Project is approximately \$7,365,216.00; year-to-date expenditures are approximately \$334,509.56. Board approved budget for the Culinary Arts Project is approximately \$1,345,875.00; year-to-date expenditures are approximately \$19,000.00.

Dr. Merino asked for the purpose of the site analysis and the selection of the schools. Mr. Ortiz responded that the site analysis is a site plan, it's an analysis of what conflicts the site has, adjacency conflicts, circulation issues, location of playgrounds, it's identifying in one site plan what general issues we see with the distribution of the site. Every site will have a site analysis, the selection of schools presented was random.

Vincent Chavez asked what the rationale was for moving the swimming pool from the present location to another location. Mr. Ortiz responded with a description of Option A in which the pool would remain in the center of campus and Option B which includes rebuilding classrooms and moving the pool to another location which will allow for gaining another soccer field. Mr. Chavez asked if present bond funds would support new construction. Mr. Ortiz responded no; but added that the facilities master plan is a twenty-year plan with a long term view of facilities. Ms. Mejia shared that ERUSD 2025 has been updated and those documents can now be viewed online.

John Chavez shared the following concerns: (1) no one has looked into the school that exist in Pico Rivera but is part of the Montebello U.S.D.; (2) the vacant property at Durfee Elementary which appears to have never been used (3) moving the drop off area at North Park MS to Beverly Blvd.

HPLC was invited by the City to have a stand at the Night Out event at City Hall where they distributed surveys to the attendees. All seventy surveys were distributed and there was great conversation with everyone there. The survey will be available on the District website.

7.2 **Bond Expenditures Update – R. Frutos**

Based on the concerns expressed by Mr. John Chavez (items that have not been addressed); Mr. Frutos made a recommendation that if the committee has any ideas that would bring assets or benefits to the district, the business office (Mr. Frutos) would develop and present a cost analysis and return on investment benefit to the Board of Education on behalf of CBOC.

Trial Balance Financial Report as of June 30, 2014: Measure A balance is \$11,280,276 and Measure EE balance is \$2,747,234. Bond Measure A expenditures for June 2014 totaled \$283,219.16. Bond Measure EE expenditures for June 2014 totaled \$22,519.56. Mr. Frutos will review the RHC project templates and report if they can be used and how long it would take to create them.

Ms. Mejia and Ms. Rodarte asked what the implications would be in regards to existing contracts if the Board decided to choose Option B. Mr. Frutos responded that as of right now the District has every tool to build Option A, the District would have to find out how much of the existing design could be used if Option B was selected. At a minimum the District is looking at having to reinvest in the design. One recommendation will be for the Board of Education to make a decision to stop the process before the project goes out to bid.

7.3 **Bond Projects Update – C. Jimenez**

Both the El Rancho High School locker room project and the culinary arts projects are with DSA waiting for review. The girls' weight room project has been completed for several months. Mr. Jimenez will provide an update on open projects that are in the process of being closed out.

Mr. Frutos provided an update on DRG who was contracted by the District to provide technology services. The District has been meeting with the consultant to begin to develop a phase out budget. The scope of the network needs to be revisited; the network will be analyzed to determine how stable it is and as for now the voice-over-IP service has been stopped. The District will continue to see billing for DRG until the phase out is in place.

Mr. Jimenez informed the committee that they will be seeing an expenditure relating to the closeout of the canopy project for Burke Middle School. Testing high strength bolts must be conducted and a certification obtained.

Dr. Vargas asked for an update on the transfer of Pio Pico portables (library to Birney and two classrooms to Rivera Elementary). Mr. Jimenez responded that the library to Birney was a request but nothing has been moved. The portables to Rivera Elementary were in the process of being connected and will be completed before school starts.

Mr. Vincent Chavez asked for a description/examples of the culinary upgrades. Mr. Jimenez responded that the plans he has seen call for the culinary program to be moved from its current location (home economics room) to an identified room in the industrial arts building. The culinary arts room will include island counters, walk-in refrigerator, upgrades to the wall surfaces, lighting, cooling system and a separate list of new equipment for purchase not construction.

Dr. Vargas asked if the new academies planned at El Rancho High School will need to be reconstructed. Mr. Frutos responded that it depends on the type of academy.

Mr. Frutos will look into the purchase of the Mac laptop computers requested by DRG through the technology project.

8. **ADJOURNMENT**

The meeting was adjourned at 7:00 p.m.

Motion: J. Chavez Second: S. Rodarte Vote: 6-0 PASSED

Vote:	J. Chavez:	Yes
	V. Chavez:	Yes
	T. Merino:	Yes
	J. Pacheco:	Not Present
	S. Rodarte:	Yes
	L. Vargas:	Yes
	E. Mejia:	Yes